

Invoice No.

Date:

Personal information

Name and surname	Address	Social Security No. / DOB
Telephone number	E-mail-address	Tax number
IBAN	BIC	Bank

For my services which I conducted on my own responsibility as contracted for the Students' Union at the Management Center Innsbruck I kindly request the following payment.

Description of contracted services	Date of contract conclusion		
	No. of contract of work and labour		
Net amount	Rate of VAT	VAT	Gross amount

The gross amount includes all statutory taxes and fees. The proper and orderly taxation of the remuneration rests with me.

I kindly request the transfer of the gross amount to my bank account as stated above.

With my signature I confirm that I have already received the payment in cash.

Sincerely